

THE ROTARY CENTERS FOR INTERNATIONAL STUDIES
in peace and conflict resolution

A PROGRAM GUIDE FOR ROTARIANS



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I.

THE PURPOSE OF THIS GUIDE

This Program Guide for Rotarians is a reference for the Rotary Centers for International Studies in peace and conflict resolution program and the Rotary World Peace Fellowships. It includes information on the history and goals of the Rotary Centers for International Studies, selection criteria, program funding, applicant recruitment, and program promotion in your community, club, and district.

Prospective applicants are eager to learn more about the Rotary World Peace Fellowships and to assess the relevance of the program to their career goals. As interest in the program grows, increasing numbers of prospective applicants will contact local Rotary clubs and districts to start the application process. The success of the program depends on the response of Rotarians to these applicants. Focusing on the unique aspects of the Rotary Centers program — especially promotion and selection — this guide outlines strategies for success in finding qualified candidates.

The Rotary Centers for International Studies program presents a unique opportunity for all Rotary districts to participate in a major educational and peace priority of The Rotary Foundation. Rotarians will find this program guide to be a useful tool when working with their fellowships subcommittees to select candidates for the Rotary World Peace Fellowships.

II.

A BRIEF HISTORY OF THE ROTARY CENTERS FOR INTERNATIONAL STUDIES PROGRAM

Rotarians have long dreamed of creating a Rotary-sponsored academy to promote world understanding and peace. Over the past 25 years, a variety of initiatives have been proposed to make this dream a reality. In 1996 under the leadership of Rotary Foundation Trustee Chair Rajendra Saboo, a committee was formed to consider the concept of an educational center, institute, or university dedicated to Paul Harris as a way of commemorating the 50th anniversary of his death in 1947. Composed of four Rotarians with professional backgrounds and experience in higher education, this committee explored a variety of academic

models and ultimately recommended the creation of “Paul Harris Centers for International Studies” at several universities worldwide. At these centers, fellows would obtain a graduate degree focusing on issues related to international relations, conflict resolution, and peace studies. The Foundation Trustees adopted this proposal in principle and appointed a committee of Rotarians to fully develop the plan.

Over the next two years this committee created a conceptual plan for the centers, reviewed university proposals, and conducted site visits at universities interested in hosting a center. In 1999 the Trustees approved the plan to partner with universities to establish the Rotary Centers for International Studies in peace and conflict resolution. The centers were so named to increase public awareness of Rotary’s commitment to peace and because Paul Harris’s name is not well known outside of the Rotary world.

The Rotary Centers Committee considered more than 100 universities and based their final recommendations to the Trustees on such specific criteria as geographic diversity, the university’s willingness to work with The Rotary Foundation, superior faculty, and an established degree program with a core curriculum in international relations, peace, and conflict resolution.

III.

PURPOSE OF PROGRAM

The Rotary Centers for International Studies program supports the mission of The Rotary Foundation of improving health, supporting education, and alleviating poverty in the following ways:

- Advancing research, teaching, publication, and knowledge of issues related to peace, goodwill, causes of conflict, and world understanding
- Providing advanced international educational opportunities for Rotary World Peace Fellows chosen from different countries and cultures on the basis of their potential as leaders in government, business, education, media, and other professions
- Providing a means for The Rotary Foundation and the member clubs to increase their effectiveness in promoting greater tolerance and cooperation among peoples, leading to world understanding and peace

Up to 60 Rotary World Peace Fellowships are offered annually on a world-competitive basis for study at one of the six Rotary Centers. Rotary World Peace Fellows complete a master's degree in international relations, peace studies, conflict resolution, and related areas. Through their unique and diverse interdisciplinary programs, the six Rotary Centers provide academic and practical training to prepare Rotary World Peace Fellows for leadership roles in solving the many problems that contribute to conflict around the world.

IV.

THE ROTARY CENTERS UNIVERSITY PARTNERS

There are six Rotary Centers for International Studies involving seven universities:

- Duke University and The University of North Carolina at Chapel Hill, North Carolina, USA (both universities jointly host one Rotary Center)
- International Christian University, Tokyo, Japan
- Universidad del Salvador, Buenos Aires, Argentina
- University of Bradford, West Yorkshire, England
- University of California, Berkeley, California, USA
- University of Queensland, Brisbane, Queensland, Australia

Each Rotary Center university partner has a unique curriculum focusing on various aspects of international studies related to peace and conflict resolution. Degree programs vary by university and include peace studies, conflict resolution, international relations, international development policy, journalism, natural resources and the environment, public health, economics, education, international law, and public administration, among many others. The program is designed to provide Rotary World Peace Fellows with a broad range of academic experiences.

Because the universities, their admissions requirements, and their curricula vary, applicants are expected to research their university preferences thoroughly before completing the fellowship application form. Rotarians should carefully review the particulars of each university's academic program with the applicant to ensure that he or she is aware of the course offerings and requirements for the master's degree and how

these differ among the six centers. Applicants should visit university Web sites and contact relevant faculty directly to determine if a given university program will suit their academic needs.

Detailed information on each university partner and its Rotary World Peace Fellow curriculum may be found on the Rotary Centers Web page: www.rotary.org/foundation/educational/amb_scho/centers/partners.

V.

HOW DO ROTARY WORLD PEACE FELLOWSHIPS DIFFER FROM AMBASSADORIAL SCHOLARSHIPS?

Although the Rotary World Peace Fellowships program builds on the strengths and success of the Ambassadorial Scholarships program, the focus and structure of the two programs differ in terms of scholarship availability, strategies for promotion and recruitment, selection criteria and process, application materials, and funding. Understanding the differences between the two programs will help in selecting qualified candidates for this program. Candidates for Rotary World Peace Fellowships generally will be older and more professionally focused than those for Ambassadorial Scholarships. Rotarians are encouraged to read the Rotary World Peace Fellowship application materials thoroughly to gain a complete understanding of the program's objectives and requirements.

Rotary World Peace Fellows	Ambassadorial Scholars
Have already earned a bachelor's degree or equivalent before starting their fellowship	Include students at the undergraduate and graduate levels
Have significant, relevant work experience in the areas of conflict resolution, mediation, diplomacy, international relations, and similar fields	May or may not have significant work experience
Demonstrate a commitment to a career dedicated to peace and conflict resolution following their fellowship	Pursue studies and careers in any academic and professional areas

VI.

AVAILABILITY OF ROTARY WORLD PEACE FELLOWSHIPS

Rotary World Peace Fellowships are offered on a world-competitive basis. Each single-country Rotary district and non-districted club may submit one candidate for competition in the worldwide annual selection process of a class of Rotary World Peace Fellows. Multi-country districts are allowed to nominate one candidate from each country within the district. All districts are encouraged to recruit qualified applicants for the fellowship and to nominate candidate(s) for the annual world competition. District eligibility to nominate one or more candidate each year is not dependent on district financial contributions to The Rotary Foundation. Fellow selection is independent of funding.

VII.

PROMOTING ROTARY WORLD PEACE FELLOWSHIPS

Rotarians should consider a distinct marketing strategy for targeting applicants for Rotary World Peace Fellowships. Qualified candidates should demonstrate a commitment to peace and conflict resolution through academic, volunteer, or professional experience as well as outstanding leadership abilities and high academic achievement. Below is a sample list of areas from which to draw qualified applicants:

- Departments of international studies, international relations, political science, peace studies, and conflict resolution at local colleges and universities
- Nongovernmental organizations involved in human rights, disaster relief, aid distribution, environmental advocacy, refugee issues, and other issues related to peace and international cooperation
- International organizations and corporations
- Government agencies, such as departments of state, foreign ministries, diplomatic corps, and other groups of civil servants
- International volunteer agencies
- Mediation, arbitration, and dispute resolution groups
- Returned Peace Corps Volunteer meetings

- University alumni associations
- Former Rotary Foundation Ambassadorial Scholars who work with international issues, development, peace-building, and conflict resolution, even if they currently live outside your district

Clubs and districts are also encouraged to promote this fellowship opportunity heavily in areas of their districts that are experiencing or have recently experienced conflict. Candidates from conflict regions have great potential for making an impact on peace and conflict resolution through study and training at the Rotary Centers.

Districts may want to consider the following ideas for promoting the fellowship to attract qualified candidates:

- Inquire about the possibility of holding informational meetings with the groups listed previously.
- Host a lecture or discussion on a topic relevant to peace or international understanding. Promote this event to the groups listed previously.
- Invite current or former Rotary World Peace Fellows or Ambassadorial Scholars to speak at informational meetings for Rotarians and non-Rotarian groups.
- Identify individuals affiliated with the groups listed previously and send them Rotary World Peace Fellowship leaflets to share with their students, members, or clients. Be sure to include your district's contact information.
- Issue news releases to local/regional publications, college/university newspapers, radio stations, and public-access cable television stations. News releases should reference the RI Web site at www.rotary.org, where interested individuals may find more information. A sample news release is provided in this guide.
- Encourage the organizations and agencies listed previously to add links to the RI Web site on their sites.
- Contact leadership in Rotary districts that have put forth successful candidates for the Rotary World Peace Fellowships to gather information on marketing and candidate recruitment strategies.

VIII.

PROFILES OF ROTARY WORLD PEACE FELLOW CANDIDATES

The following are profiles of successful Rotary World Peace Fellowship candidates. Although they represent a broad range of interests and backgrounds, the common thread among them is a commitment to peace and conflict resolution as demonstrated through academic, volunteer, or professional experience.

A career civil servant... charged with mediating local disputes over political and environmental issues who plans to develop and implement better social and environmental policies and training models for his or her home government.

A healthcare professional... who has provided medical care and training to the poor in war-torn countries and plans a career in international public health.

A humanitarian aid agency project officer... who has created microcredit loan programs for HIV widows in Sub-Saharan Africa, and plans a career in economic development through poverty reduction.

A social worker... who has counseled youth drafted as child soldiers, and plans a career in conflict prevention by creating regional mental health facilities that offer reconciliation and forgiveness training programs.

A career military professional... who worked with protective operations plans to incorporate conflict prevention and resolution methodology into the nation's armed forces.

An educator... who works with youth from different religious and ethnic groups, facilitating projects that will create greater understanding and prevent future conflicts.

IX.

EXPECTATIONS FOR ROTARY WORLD PEACE FELLOWS

Rotarians are making a significant investment in the Rotary World Peace Fellows. Accordingly, there are high expectations for these fellows in both their career commitments and ongoing involvement with Rotary. For example, Rotary World Peace Fellows will be expected to maintain contact with The Rotary Foundation throughout their professional careers to

advise and assist Rotary International and its member clubs in their efforts to contribute to world understanding and peace. These alumni will also be asked to evaluate and promote the Rotary World Peace Fellowships program. The full range of expectations of fellows is clearly outlined in the *Rotary World Peace Fellowship Application* (083).

Sample Alumni Profiles from Rotary Center University Partners

Rotary Centers alumni are now working with international organizations such as the World Bank, International Organization for Migration, Organization of American States, and United Nations, as well as with national governments, bilateral and international nongovernmental organizations, and consulting firms. Examples include:

- A graduate of the University of Queensland who practiced as a barrister in England now working at the United Nations International Tribunal on War Crimes in The Hague, Netherlands.
- A graduate of the University of California, Berkeley who now works as the adviser on the peace process to the president of the Philippines.

Further examples of the alumni's success can be seen in the Rotary World Peace Fellowship Alumni Pamphlet (092) available on the Rotary Web site. Information on all Rotary Centers alumni can be found on the Rotary Centers Web page: www.rotary.org/foundation/educational/amb_schol/centers/scholars.

X.

FELLOW SELECTION: CRITERIA, PROCESS, AND COMMITTEE COMPOSITION

Rotary World Peace Fellows are chosen from a wide variety of academic backgrounds, based on their ability to make the greatest impact on world peace and conflict resolution during their careers. When considering applicants' academic achievements, application reviewers should not give preference to a particular academic subject or area of study. Reviewers should use the applicants' written statement and interview to determine how their interests, previous studies, and experiences relate to the goals of the program. The most qualified candidates are chosen as Rotary World Peace

Fellows for each center's program. Where feasible, however, the world-competitive selection committee also takes into consideration the candidates' academic, geographic, and cultural background to achieve a diverse group of fellows at each Rotary Center.

Selection Criteria and Rules of Eligibility

- Applicants for Rotary World Peace Fellowships must have a bachelor's degree or the international equivalent, and at least three years work experience in relevant fields as required for the master's program at the Rotary Center university partners ranked on the application. For specific university requirements, see the *Rotary World Peace Fellowship Leaflet* (084), which is also available on the RI Web site: www.rotary.org/foundation/educational/amb_scho/centers/partners. Applicants should also consult the individual university Web sites.
- Applicants must be proficient in more than one language even if they propose to study in a country where their native language is spoken. Applicants must have proficiency in the language of the proposed Rotary Center university partner. Applicants wishing to study at International Christian University (Japan) may be proficient in Japanese or English, although some Japanese language ability is helpful. Language requirements are detailed on the fellowship application.
- Applicants must possess excellent leadership skills.
- Applicants must demonstrate a commitment to international understanding and peace through their personal and community service activities or academic and professional achievements. The Rotary Foundation does not recommend application to the Rotary World Peace Fellowships program immediately following the completion of an undergraduate degree.
- Applicants selected for a fellowship will study at one of the Rotary Centers in a country other than their country of citizenship or permanent residence, with the exception of Japanese citizens interested in attending the Rotary Center in Japan. If an applicant is a citizen of one country and has applied for or received permanent residence in a second country, he or she may not apply for study at a Rotary Center in either country.
- Districts may sponsor foreign nationals for the Rotary World Peace Fellowships (including candidates from non-Rotary regions) who have close ties to the sponsor Rotary district. However, in no case may such a candidate apply for study at a Rotary Center in the sponsor district or country. For example, a UK citizen who is a resident in Australia and is sponsored for a Rotary World Peace Fellowship by a Rotary district in Australia may not study at either the University of Bradford (UK) or the University of Queensland (Australia).
- Selected Rotary World Peace Fellows must gain unconditional admission to their assigned universities. Failure to do so will nullify his or her fellowship. Final university admission decisions will rest with the universities; The Rotary Foundation cannot intervene, under any circumstances, in the admissions process on behalf of a selected Rotary World Peace Fellow.
- Applicants must be committed to completing the entire Rotary Centers program and obtaining the corresponding degree at the end of the fellowship period.
- Rotary World Peace Fellowships may not be used for PhD study, even if such a degree may be completed at a Rotary Center university within the fellowship period. Applicants who have completed previous graduate study and wish to pursue a PhD are not suitable candidates for the Rotary World Peace Fellowships.
- An applicant for the Rotary World Peace Fellowship cannot be a Rotarian; an honorary Rotarian; an employee of a club, district, or other Rotary entity or of Rotary International; a spouse, lineal descendant (child or grandchild by blood or legal adoption), a spouse of a lineal descendant, or an ancestor (parent or grandparent) of any living person in the foregoing categories; or a former Rotarian within 36 months of resignation from Rotary or his/her relative as described above.
- Rotaract members and former Rotary Ambassadorial Scholars are eligible to apply, provided they meet all other eligibility criteria.
- Persons with disabilities are eligible for Rotary Foundation awards and should not be overlooked. With the support of Rotarians in the sponsor and host districts, persons with disabilities have served as successful Rotary award recipients.

Connecting Applicants with Clubs

Connecting interested applicants with local Rotarians is a crucial part of the application process. To facilitate this connection, The Rotary Foundation will refer applicants to the district Rotary World Peace Fellowships subcommittee chair (or, if the district doesn't have one, to the district governor or Rotary Foundation committee chair).

When contacted by prospective applicants, the district officer should refer them to the appropriate clubs and inform them of the district's application deadline; in turn, the district officer should alert club leaders that prospective applicants might be contacting them. If clubs do not have complete and updated information about the Rotary World Peace Fellowships, the district fellowships chair should provide any necessary information and training. This referral system is designed to create a pool of excellent candidates for the annual world competition.

Club Selection and Endorsement

Each Rotary club may endorse as many applicants for the Rotary World Peace Fellowship as it deems qualified. The club fellowships committee should review the purpose of the fellowship with all interested applicants and interview them before endorsing applications to be submitted to the district selection committee. If highly qualified applicants are not available to attend in-person interviews, clubs should arrange for alternative means of interview, such as telephone, videoconference, or "cyber" interviews via the Internet.

Sponsor Rotarians might arrange for applicants to interview with Rotarians where the applicant currently lives. Rotarians also might consider having such applicants submit video or audio recordings that communicate their reasons for pursuing the fellowship, the relevance of the Rotary World Peace Fellowship to their careers, and other information. Please see the *Rotary World Peace Fellowship Application* (083) for a copy of the club endorsement form.

Sponsor clubs also should ensure that applicants have completed all application materials and submitted required accompanying documents such as academic transcripts and any tests required for admission to the universities they declare as a preference on the application form.

District Selection Committee and Process

Because of the unique criteria and special focus of the Rotary World Peace Fellowships, interviews for these applicants should be held separately from those for Ambassadorial Scholarships.

The Foundation Trustees recommend that the committee considering Rotary World Peace Fellowship applications include the current district Rotary World Peace Fellowships subcommittee chair, district governor, immediate past governor, governor-elect, or Rotary Foundation committee chair, and three Rotarians or non-Rotarians with expertise in the fields of peace and conflict resolution, education, or civic or business leadership. The district may want to consider inviting a former Rotary World Peace Fellow or Ambassadorial Scholar with professional experience in international relations or conflict resolution to serve on the committee. If possible, the committee should include a member with language skills who can assess applicants' foreign language abilities.

Interviewing Candidates: What to Look For

In nominating candidates for the Rotary World Peace Fellowships, the selection committee should consider how potential fellows will further the program's objectives (see section III, Purpose of Program). Committees should assess how applicants have demonstrated a commitment to international understanding and peace, especially through writing, teaching, and research. In addition, districts should assess the applicants' potential to become leaders in government, business, education, media, and other professions as demonstrated through previous leadership roles and experience.

The committee should assess the applicants' potential as ambassadors of goodwill. It should select candidates with leadership skills who will promote national and international cooperation, peace, and the successful resolution of conflict throughout their lives, in their careers, and through their service activities. After completing the applicant screening and interview process, each single-country Rotary district and nondistricted club may select one candidate for competition at the world level. Multicountry districts are now allowed to nominate one candidate from each country within the district, which may result in two or more candidates from an individual district.

The district committee must complete the District Committee Interview Report (found toward the end of the fellowship application) for its selected Rotary World Peace Fellow candidate. If applicants are living abroad and unavailable for a personal interview, the district selection committee should arrange for an alternate means of interview as discussed in Club Selection and Endorsement in this section. Districts should furnish detailed and thorough responses in the interview report to provide The Rotary Foundation (TRF) world-competitive selection committee with complete candidate profiles.

Low-Income Country Candidate Recruitment

In order to recruit more applicants from low-income countries, two funds have been created to offset application and predeparture costs. 1) Interested low-income country applicants who do not have funds to take the Graduate Record Exam (required of universities in the USA) and Test of English as a Foreign Language would be waived of this requirement until chosen by their district. Once the candidate(s) is selected, the district would pay for the required tests and travel expenses to the test sites. The nominating district would be reimbursed up to US\$400 once the application, test results, and appropriate reporting form are received by TRF, even if the candidate is not ultimately selected for the fellowship. 2) If the applicant is selected as a Rotary World Peace Fellow by TRF and admitted to his or her assigned Rotary Center, TRF would provide a predeparture assistance grant of US\$1,000. This grant is intended for fellows to offset the costs incurred for health insurance, visa, passport, medical exam, and university application fees. The grant would be paid in the fellows' first living stipend payment at the start of the fellowship.

World-Competitive Selection Process

TRF must receive the district's endorsed candidate's application materials for the world-competitive selection process by 1 July of the year preceding the start of each program (e.g., 1 July 2007 for the 2008-10 program). The application must be complete and include all required accompanying documents such as academic transcripts and any test scores required for admission to the universities he or she chooses as a preference on the application form. Incomplete applications or those sent to TRF without required test scores will not be considered by the world-competitive selection committee. Applicants should consult with individual universities for details about test requirements.

Candidates may apply to their universities of preference before Rotary World Peace Fellow selection, but they should be aware that admission to a Rotary Center university partner does not guarantee selection as a Rotary World Peace Fellow. Similarly, individuals selected as Rotary World Peace Fellows are not guaranteed admission to their assigned Rotary Center university partners. If a selected Rotary World Peace Fellow does not gain acceptance to his or her assigned Rotary Center university partner, the fellow must relinquish the fellowship. **All final admissions decisions rest with the universities.** Fellowship finalists should not quit their jobs, alter their plans, or pursue speaking engagements until they have been accepted to the partner university and all plans have been finalized.

XI.

APPLICATION MATERIALS

Application materials for the Rotary World Peace Fellowships can be downloaded from the RI Web site: www.rotary.org/newsandinfo/downloadcenter/foundation/educational.html#centers. Alternatively, applications may be ordered from RI Publications Order Services, telephone: 847-866-4600; fax: 847-866-3276; e-mail: pbos@rotary.org; or appropriate RI international office. Materials are available in English, French, German, Italian, Japanese, Korean, Portuguese, and Spanish. Updated application forms are available in December of each year.

Rotary World Peace Fellowship application materials include the following:

- *Rotary World Peace Fellowship Application* (083), to be completed by applicants
- *Rotary World Peace Fellowship Leaflet* (084), which explains program objectives, criteria, eligibility, funding, and application process, and includes information on the Rotary Centers university partners
- *Rotary Alumni Pamphlet* (092), which highlights the achievements and employment of Rotary World Peace Fellow alumni

XII.

PROGRAM TIMELINE AND DEADLINES

Districts are responsible for distributing application materials to their clubs. Each district must set its own deadline for clubs to submit Rotary World Peace

Fellowship applications to the district for consideration, based on the fact that district-endorsed applications are due to TRF by 1 July of the year preceding the start of the program. The following timeline is recommended for program promotion and selection of candidates:

January of year preceding program	Districts receive application materials from TRF and distribute them to clubs, which will begin to promote the opportunity to attract well-qualified candidates.
March of year preceding program	Clubs conduct interview and selection process and submit their club-endorsed applications to the district in accordance with district deadline.
May – June of year preceding program	Districts conduct interview and selection process for their Rotary World Peace Fellow candidate. Each district submits its candidate application(s) to RI World Headquarters to arrive on or before 1 July of the year preceding the program (1 July 2007 for 2008-10 program).
July – October of year preceding program	TRF and Rotary Center university partners screen applications and select fellowship finalists.
November of year preceding program	Districts and their candidates will be notified of the results of the world-competitive selection process.

XIII.

FUNDING: *SHARE* SYSTEM AND THE DISTRICT DESIGNATED FUND

Funding the Rotary World Peace Fellowships is a global Rotary effort. These fellowships are supported through a pool of funds contributed by districts from their District Designated Fund (DDF) within the *SHARE* system, making it possible to offer the fellowships on a world-competitive basis. Districts are not required to contribute funds to the Rotary World Peace Fellowships pool to nominate fellowship candidates. However, all districts are encouraged to allocate some amount of their DDF in support of the Rotary World Peace Fellowships. Any amount of DDF may be contributed — there is no minimum requirement

or maximum limit. Districts that commit US\$25,000 every year, or \$50,000 every other year, are recognized as Rotary Center Peacebuilder Districts. Peacebuilder District commitment forms are available online at www.rotary.org/foundation/educational/amb_scho/centers/funding.

Major gifts to TRF restricted to support the Rotary World Peace Center Fellowship program are extremely important. Financial contributions from Rotarians and friends of Rotary will ensure the long-term success of the Rotary Centers for International Studies. In the short term, funds committed by the Foundation Trustees will support the administration of the Rotary Centers, and DDF will support the Rotary World Peace Fellowships. For the future, support from individual Rotarians will be needed to cover the majority of the program's costs. More information can be found on the RI Web site at www.rotary.org/foundation/educational/amb_scho/centers/funding.

XIV.

ORIENTATION FOR ROTARY WORLD PEACE FELLOWS

Each Rotary World Peace Fellow has a Rotarian sponsor counselor who serves as an integral link between the fellow and the sponsor district and as a resource before, during, and after the fellowship period. The sponsor counselor provides support and one-on-one counseling about Rotary to the fellow.

Rotary World Peace Fellows must be provided with appropriate orientation in both their sponsor and host districts to ensure that they understand the mission of TRF, their role in supporting Rotary's mission, and their responsibilities as alumni. Rotarian involvement in orientation seminars is critical to effectively preparing Rotary World Peace Fellows and making them feel an important part of Rotary's work for international understanding.

Rotary World Peace Fellows and their sponsor Rotarians should attend an Ambassadorial Scholarship orientation seminar in their region. To ensure the success of the seminars, organizers should look for ways to address the special focus and expectations for the fellows. Orientation organizers should set aside time for fellow(s) to meet with a small group of district leaders to discuss the fellows' unique responsibilities, expectations, potential projects, and collaboration.

If no fellow orientation seminar is available in the region, the sponsor district should provide individualized orientation for the fellow that covers the topics explained above. Guidelines for orientation of outbound fellows are available from TRF staff (see contact information at the end of this guide). In addition, an online orientation training module is mandatory for all fellows and highly recommended for sponsor counselors. The module can be found on the RI Web site at www.rotary.org/foundation/educational/amb_scho/centers/scholars.

XV.

HOSTING ROTARY WORLD PEACE FELLOWS

Each Rotary World Peace Fellow has a Rotarian counselor in the host area. Rotarian hosting is crucial to the success of Rotary World Peace Fellows. The host districts of the six Rotary Centers have a special challenge and opportunity in hosting a new class of fellows every year.

For this reason, each Rotary Center has a host area that includes the Rotary district where the center is located and a number of surrounding districts. In addition, each Rotary Center has a Rotarian host area coordinator, appointed by the Foundation Trustee chair. The coordinator is typically a past district governor or regional Rotary Foundation coordinator. The host area coordinator serves as the primary contact between the host area Rotarians and the Rotary Center director or coordinator working in conjunction with TRF to promote Rotary Center activities, coordinate training and informational events, and facilitate host area club and district participation in these activities and events.

This joint hosting effort expands the opportunities for Rotarian involvement with the Rotary Center and provides important guidance and advice to the Rotary World Peace Fellows and universities. TRF provides training and guidelines to the host areas to prepare them for their role and responsibilities in hosting the fellows. In turn, the host areas work with the universities to develop an annual orientation for the fellows.

Through orientation sessions and the active participation of host area Rotarians and host counselors, Rotary hopes to forge personal and lasting relationships between Rotary World Peace Fellows and Rotarians. Each district also appoints an official host Rotary club so that the entire club has a sense of “ownership” of the fellow and to enhance the fellow’s relationship with many Rotarians in the host community.

XVI.

ALUMNI RELATIONS

Rotary World Peace Fellows are expected to maintain an association with Rotary throughout their careers. Sponsor and host Rotarians are key to developing a strong relationship that will continue and deepen over time. Rotary Fellow alumni will help evaluate the Rotary Centers program, promote it to potential candidates, and participate in Rotary Centers annual seminars. TRF and the Rotary Center university partners will track the fellows’ careers to assess the impact of the program on international relations and world peace. TRF also is developing a communication plan specifically for Rotary Fellow alumni so their experiences and expertise can best contribute to Rotary’s mission of supporting education.

XVII.

ADDITIONAL RESOURCES

The RI Web site at www.rotary.org/foundation/educational/amb_scho/centers is an excellent source of information on the Rotary Centers program. Both Rotarians and applicants are encouraged to visit the Web site for additional information on the Rotary Centers and to find links to the university partners’ Web sites. The Rotary Centers RI Web pages also contain a section entitled “Rotary Centers in the News” with samples of media coverage that the program has received throughout the world.

The host area coordinator at each Rotary Center is responsible for coordinating fellow speaking engagements and other Rotarian requests. Host area coordinators may be reached by contacting TRF staff (see contact information at the end of this section).

Regional Rotary Foundation coordinators (RRFCs) are knowledgeable Rotarians who serve as TRF resources for district leadership. Rotarians are encouraged to use RRFCs to guide districts in Rotary World Peace Fellow promotion and selection efforts.

Please direct any questions not answered in this guide or on the RI Web site to TRF staff at telephone: 847-866-3332; fax: 847-866-0934; or e-mail: rotarycenters@rotary.org.

SAMPLE NEWS RELEASE

The news release is a basic tool for communicating information about fellowship opportunities. The following is a suggested news release about application availability. The release should be modified according to your culture and media standards.

For Immediate Release

Contact: (Name)

(Telephone; Fax)

(E-mail)

Rotary World Peace Fellowship Applications Available

(CITY) (DATE) — Applications for Rotary World Peace Fellowships are now available from the Rotary Club of (name).

The fellowships are for study at one of the six Rotary Centers for International Studies in peace and conflict resolution to obtain a master's degree in international relations, peace studies, conflict resolution, and related areas. The Rotary Centers have been established by The Rotary Foundation in partnership with prestigious universities throughout the world.

During their studies, Rotary World Peace Fellows will work to advance knowledge of issues related to peace, causes of conflict, and world understanding. The fellows will participate in an annual Rotary Center seminar and will commit to a career related to international relations, peace, and conflict resolution.

Rotary World Peace Fellowships are for up to two academic years and provide funding for round-trip transportation, tuition and fees, room, board, and other limited expenses.

For more information and a fellowship application, please contact (insert local contact information in this paragraph — name, address, and phone numbers, as well as application deadline dates). Interested individuals can also consult the RI Web site at www.rotary.org/foundation/educational/amb_scho/centers for more information and to download an application.

There are six Rotary Centers for International Studies involving the following seven university partners.

- Duke University and The University of North Carolina at Chapel Hill, North Carolina, USA
(both universities jointly host one Rotary Center)
- International Christian University, Tokyo, Japan
- Universidad del Salvador, Buenos Aires, Argentina
- University of Bradford, West Yorkshire, England
- University of California, Berkeley, California, USA
- The University of Queensland, Brisbane, Queensland, Australia

FREQUENTLY ASKED QUESTIONS

Where can I find information about the Rotary Centers for International Studies and the Rotary World Peace Fellowships on the Internet?

On the RI Web site at www.rotary.org/foundation/educational/amb_scho/centers/index.html.

Where can I get applications for the Rotary World Peace Fellowships?

Applications for the fellowships are mailed to all Rotary districts each year. Applications also are available to download from the RI Web site at www.rotary.org/newsroom/downloadcenter/foundation/educational.html#centers or from RI Publications Order Services (telephone: 847-866-4600; fax: 847-866-3276; e-mail: pbos@rotary.org) or appropriate RI international office.

Are Rotarians and their relatives eligible to apply for this program?

No. However, nonlineal descendants may be eligible (e.g., sibling, uncle). See page 6 for complete eligibility requirements.

Is there a limit as to how many Rotary World Peace Fellow applications my club may endorse?

No. A club may endorse any number of qualified applicants for fellowship competition at the district level. Each single-country district and nondistricted club may then select one candidate for the world competition, and multicountry districts may nominate one candidate from each country in their district.

Citizens of foreign countries and non-Rotary countries have approached the club/district about application to the program. Are we allowed to sponsor these candidates for the Rotary World Peace Fellowships?

Yes, but the candidate may not apply for study either at a Rotary Center in the sponsor country or the candidate's country of citizenship.

I am interested in having a Rotary World Peace Fellow speak at my upcoming district conference or Rotary institute. How can I get in contact with fellows?

Contact TRF staff at telephone: 847-866-3332; fax: 847-866-0934; or email: rotarycenters@rotary.org. TRF staff will put you in touch with the appropriate Rotarian host area coordinator who coordinates speaking requests for the Rotary World Peace Fellows.

When is the fellowship application deadline?

Districts set their own application deadlines; however, districts must submit their candidate applications to TRF by 1 July of each year for the following program year (1 July 2007 for the 2008-10 program). Districts should set a deadline for club submissions that allows sufficient time to screen applications and conduct interviews to make the 1 July deadline for the world competition.

Who funds the Rotary World Peace Fellowships?

These fellowships are supported through a pool of funds contributed by districts from their District Designated Fund (DDF) within the *SHARE* system. All districts are encouraged to allocate some amount of their DDF in support of the fellowships. A number of individual donors also have made major gifts to name and endow the fellowships.

What happens to the District Designated Fund my district contributes if the fellow we nominate is not one of the class of Rotary World Peace Fellows selected on a world-competitive basis?

The DDF contributed will support the class of fellows selected on a world-competitive basis; therefore, DDF allocations made by a district are not connected to a specific fellow. For that reason, the DDF does not revert back to the district if the candidate it endorsed is not subsequently selected.

How were the Rotary Centers university partners selected?

The Rotary Centers Committee considered more than 100 universities. The committee's recommendation of the final universities to the Trustees was based on very specific criteria including geographic diversity, superior curriculum and faculty, and willingness to work with TRF.

What is the difference between a Rotary World Peace Fellowship and an Ambassadorial Scholarship?

Rotary World Peace Fellows are selected on a world-competitive basis to study at one of the six Rotary Centers in a master's degree program in international relations, peace studies, conflict resolution, and related areas. Rotary World Peace Fellowships are funded by a global pool of contributions composed largely of DDF. Ambassadorial Scholars are funded and selected by sponsoring Rotary districts; these scholarships are not limited to certain universities or fields of study and are generally not intended for the completion of a degree.

Are successful candidates for Rotary World Peace Fellowships assigned to the Rotary Center of their choice?

Candidates indicate their preferences for assignment to any of the six Rotary Centers, but final university assignments are determined by the Foundation Trustees as recommended by the world-competitive selection committee. The selection committee includes faculty from the six Rotary Centers. Selection as a Rotary World Peace Fellow does not guarantee university admission, and all fellows must gain admission to their assigned Rotary Centers to receive fellowship funds.

Can a former Rotary Ambassadorial Scholar compete for a Rotary World Peace Fellowship?

Yes.

Can an applicant compete for both the Ambassadorial Scholarship and the Rotary World Peace Fellowship at the same time?

No.

Are Rotary World Peace Fellows required to attend a Rotary Center in a country other than their own?

Yes, with the exception of Japanese citizens interested in attending the Rotary Center in Japan.

Do districts have to allocate US\$50,000 in the District Designated Fund (DDF) to nominate a Rotary World Peace Fellow?

Districts need not contribute any DDF to nominate a Rotary World Peace Fellow.

Is the Rotary Centers program fully funded by endowed, named, and donated fellowships?

The program is currently funded through DDF donations, although the ultimate goal of the Rotary Centers program is to be fully self-funding through endowed, named, and donated fellowships.

Must a district donate DDF in increments of US\$25,000 (i.e., \$25,000, \$50,000, \$100,000) in order to contribute to the Rotary Centers program?

Districts or individuals can donate any amount to the Rotary Centers program. Please contact a representative of TRF to learn how to donate.

What is the difference between the Rotary Peace and Conflict Studies Program and the Rotary World Peace Fellowship?

The Rotary Peace and Conflict Studies Program is intended for mid-career professionals with at least five years' experience related to the field of peace and conflict resolution. In contrast, Rotary World Peace Fellows must have a bachelor's degree or international equivalent and at least three years' work experience in the areas of conflict resolution, mediation, diplomacy, international relations and related fields. The Rotary Peace and Conflict Studies Program is a short-term three-month professional development course that takes place at Chulalongkorn University in Bangkok, Thailand. Rotary World Peace Fellows study at one of the seven Rotary Center partner universities and receive a master's degree upon completion of the program.



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